

高一新生校務行政系統填寫說明

請高一同學自行上網完成校務行政系統個人資料的填寫，需填寫「家庭資料」、「健康資料」、「自我描述」、「自傳」四項資料，並於8月31日前完成，導師及輔導老師將上網檢視。

輔導室

◆步驟如下：

1.進入臺北市立陽明高中網頁→學生家長專區→(高中)第二代校務行政系統。



2.點選「臺北市單一身分驗證」。



3.登入 帳號：**ymsh+學號** 密碼：**身分證字號後 6 碼**

The screenshot shows the login interface for the Taipei City School District Single ID Authentication Service. The page title is "臺北市校園 單一身分驗證服務". The main content area is a white box with a red border. Inside, it says "登入後將會導向臺北市高中校務行政系統" (After login, you will be redirected to the Taipei City High School District School Administration System). Below this, it prompts the user to "請輸入您的使用者名稱與密碼" (Please enter your username and password). There are input fields for "帳號" (Username) and "密碼" (Password). A link "忘記帳號/密碼" (Forgot username/password) is provided. Below the input fields, it states "臺北市高中校務行政系統將存取以下您的個人資料:" (The Taipei City High School District School Administration System will access the following personal information of yours:). A list of data points is shown: "異動代號、姓名、電子郵件等資訊" (Transfer code, name, email, etc. information) and "學校公開資訊" (School public information). A blue "登入" (Login) button is at the bottom. Below the button, it says "尚未有帳號? 親子帳號申請" (No account yet? Parent-child account application). At the bottom of the page, there is a "其他功能" (Other functions) section with a "台北通登入" (Taipei Pass login) button and a "加入好友" (Add friend) button.

4.點選左方 02 綜合資料→維護個人綜合資料→**請將家庭資料、健康資料、自我描述及自傳填寫完畢。**

The screenshot shows the profile page of the Taipei City School District Single ID Authentication Service. The left sidebar contains a menu with "二代高中" (Second-generation high school) at the top, followed by "學生學上" (Student learning), "01 各項資訊" (Various information), "02 綜合資料" (Comprehensive information), "03 新課程作業-108課綱" (New curriculum assignment-108 curriculum), "03 國課作業" (National curriculum assignment), "04 課外學業" (Extracurricular studies), "05 課社作業" (Classroom social studies assignment), "06 職業訓練" (Vocational training), "07 生涯自學" (Life self-learning), "08 升學進修" (Advanced learning), "09 升學報章" (Advanced learning newspaper), "10 多元老舊" (Diverse old and new), "11 升學志願輔導" (Advanced learning career guidance), and "11 輔導評定" (Guidance evaluation). The main content area has a header with tabs: "基本資料" (Basic information), "學期資料" (Semester information), "異動資料" (Transfer information), "學歷及入學方式" (Education and admission method), "家庭資料" (Family information), "學習概況" (Learning overview), "健康資料" (Health information), "自我描述" (Self-description), and "自傳" (Autobiography). The "家庭資料" tab is selected. The main content area is a large white box with the text "略" (Omitted) in the center.